

## Connecting to Servers

### Connecting to Servers using Windows

You can gain access to the Public folder by navigating from Start-> Run -> //dfs/

Log off to disconnect.

### Connecting to Servers in OS X on a Macintosh

Your network share (home directory) or the Public folders on ICSD servers can be accessed by use the “Connect to Server” command under Go in the menu bar of the Finder.

In the box, type the server name (see list below) and press return to connect.

#### Server names:

smb://dfs/staff/yourusername

smb://dfs/school/hs/staff public

Next, you will see a window with your documents folder.

Drag the folder to the trash to disconnect.

